

HS/EHS POLICY COUNCIL MEETING

May 26, 2020

P.C. Members present: Whitney Cue, Zack Gay, Jamie Miller-West, Beckie Roberts and Eugene Meiners, NOI Board President.

Staff present: Tonya Weber, HS/EHS Director, Sheri Mertz, CFO, and Pam Stanzyk, HS/EHS Office Coordinator.

Jamie Miller-West called meeting to order at 6:06 PM.

Roll Call

Financial Reports

The following financial reports were reviewed with the Policy Council:

- 1) HS/EHS December 2019 – April 2020
- 2) EHS Center Based March 2020 – April 2020
- 3) All credit/charge card activity for April 2020

There was a general discussion of various line items. Zack Gay motioned to accept the financial reports ending April 30, 2020 and seconded by Whitney Cue. Motion carried.

Policy Council Minutes

April 28, 2020 minutes were reviewed. Whitney Cue motioned to approve the minutes as read. Zack Gay seconded. Motion carried.

Program Report

Tonya summarized the following items on the April 2020 Head Start/Early Head Start Program Report: HS/EHS Enrollment and Attendance; HS/EHS Education & Disabilities; Communication; Professional Development; Volunteer/Parent Involvement; In-Kind; Staff Openings; Child Abuse and Mandatory Reporting; CACFP Reimbursement; and Health. It was noted that virtual home visits continue being completed for Early Head Start.

Health & Safety Classroom/Playground

There were no corrected or uncorrected reports to review.

NOI Board Minutes

April 30, 2020 minutes were shared.

Committee Reports

No reports this month.

IM/PI Alerts

ACF-PI-HS-20-04: Update to Funding for FY 2020 Supplemental Funds in Response to the Coronavirus Disease 2019 (COVID-19); and ACF-IM-HS-20-03: Coronavirus Disease 2019 (COVID-19) Fiscal Flexibilities were reviewed.

EHS Center Based – Update

Tonya received approval to move forward in Perry.

EHS Center Based 1303 Application for Carroll has been submitted. Six children have been enrolled in EHS home based visitation until the center is ready and open.

Focus Area 2 Federal Monitoring Review – Follow Up

Tonya shared results from the Focus Area 2 Federal Monitoring Review. There are two areas in ERSEA that were listed as Area of Non-Compliance. The leadership team is working on strengthening policies and procedures in these areas. No other concerns were noted.

Summer Programming - Update

Start date for the summer program has been pushed back from June 8 to June 22 to ensure all necessary supplies are available to keep staff and children safe and healthy.

Program Goals

Self-Assessment and Strategic Plan goals and objectives were shared.

Transition/School Readiness

The Head Start and Early Head Start Teaching Strategies GOLD Areas of Development Comparative Report and the School Readiness Goals Data Report winter checkpoints were shared. Spring checkpoints will not be reported due to COVID-19.

Transportation Waiver

The annual Transportation Waiver was presented for school district provided transportation in Audubon, Jefferson, Panorama, Perry, Rockwell City, Lake City, Carroll, Sac, and Schaller.

Zack Gay motioned to approve submitting the Transportation Waiver. Beckie Roberts seconded. Motion carried.

2019-2020 HS/EHS Parent Evaluations – Results

Tonya shared the Parent Evaluation results with policy council members. Feedback was very positive and encouraging.

Next Policy Council Meeting – August 11, 2020 – 6:00 PM

Zack Gay motioned to adjourn at 7:04 PM. Beckie Roberts seconded. Motion carried.