

HS/EHS POLICY COUNCIL MEETING

August 2, 2017

P.C. Members present: Nickie LePenske, and Gene Meiners.

Conference Call: Ashley Lynch, Katina Sampsel.

Staff present: Tonya Weber, HS/EHS Director, and Kelli Bush, HS/EHS Office Coordinator.

Nickie LePenske called the meeting to order at 5:25 p.m.

Roll Call

HS/EHS Policies & Procedures- Will be presented to full Policy Council at August 29th regular meeting. Staff receives all Policies and Procedures as they return from layoff. Planning to present the information to them on August 14. Policies & Procedures align with the new Head Start Performance Standards and provide guidance to parents and to staff.

*Changes to Administration Policies & Procedures were discussed, motion by Katina to approve, seconded by Nickie, motion carried.

*Changes to Health & Mental Health Policies & Procedures were discussed, motion by Nickie to approve, second by Katina, motion carried.

*Changes to ERSEA Policies & Procedures were discussed, motion by Nickie to approve, second by Katina, motion carried.

*Changes to Transportation Policy & Procedures were discussed, motion by Nickie to approve, second by Katina, motion carried.

*Changes to Education Policy & Procedures were discussed, motion by Nickie to approve, second by Katina, motion carried.

*Changes to Nutrition Policy & Procedures were discussed, motion by Nickie to approve, second by Katina, motion carried.

*Changes to Training Policy & Procedures were discussed, motion by Nickie to approve, second by Katina, motion carried.

School Readiness Goals- This is a simple document stating where children's milestones should be. Tonya talked about changes in the goals for the milestones children have. Discussed the changes in infant/toddlers and pre-schoolers. Gold is able to guide teachers to make sure children are hitting goals that they should. Motion by Nickie to approve, Katina second, motion carried.

Waivers-Must be submitted prior to the start of the school year. Three different waivers are being requested this year.

#1 -Request to have 20 children in Coon Rapids, Audubon, Jefferson, Rockwell City, Lake City and Panora classroom.

#2 - Carroll full day request to have 20 kids.

#3 – Transportation – request to waive the child restraint system and bus monitors in Audubon, Jefferson, Panorama, Perry, Rockwell City, Lake City, Carroll, Sac and Schaller where there is an agreement with the school system to provide transportation using school busses.

Motion by Nickie to approve waivers, second by Katina, motion carried.

Staff Updates – Kashia Cooklin will not be returning after layoff. One full time teacher, Kate Jeffryes, in Waukee is not returning. Hired two new teachers for Waukee, still looking for program aid.

Perry-hired new teacher, still need two program aids.

Jefferson – Program aide opening.

Carroll –Hired a teacher aid, interviewing for program aid, still needs part time teacher. Do have a sub that can fill in long term if necessary.

Moving in Waukee on Friday.

Nickie motioned to adjourn at 6:16 PM. Katina seconded. Motion carried.

August Policy Council meeting August 29th at 6:00 PM.