

HS/EHS POLICY COUNCIL MEETING

September 27, 2022

P.C. Members present via Zoom: Jenna Austin, Emily Bailey, Heidi Crouse, Will Hoepfner, Amber Peplinski, Lindsey Shriver, Lisa Sorensen, and Natasha Warnke.

Staff present: Tonya Weber, HS/EHS Director, Chad Jensen, CEO, Eugene Meiners, NOI Board President, and Pam Stanzyk, HS/EHS Office Coordinator.

Amber Peplinski called the meeting to order at 6:04 p.m.

Roll Call

Financial Reports

The following financial reports were reviewed with the Policy Council:

- 1) CH Grant – HS/EHS July and August 2022
- 2) CRRSA/ARP (HE Grant) July and August 2022
- 3) HP Grant – July and August 2022 (No Cost Extension thru 12/31/22)
- 4) All Credit/charge card activity for July and August 2022

There was a general discussion of various line items. It was noted that Head Start/Early Head Start for July is 58% through the program year (07CH010517) and Non-Federal is at 57%. August is 75% through the program year (07CH010517) and Non-federal is at 60%, will need to request a waiver for Non-Federal. CRRSA/ARP (HE Grant) March 2021 through March 2023, C5 is fully expended and C6 has \$313,332.94 remaining at end of August, a plan is in place to expend. HP Grant No Cost Extension has \$75,548.24 remaining at end of August, a plan is in place to expend. A motion was made by Heidi Crouse to accept the July financial reports as presented. Lindsey Shriver seconded. Motion carried. Lindsey Shriver motioned to accept the August financial reports as presented. Will Hoepfner seconded. Motion carried.

Policy Council Minutes

August 9, 2022, minutes were reviewed. Lindsey Shriver motioned to approve the minutes as read. Heidi Crouse seconded. Motion carried.

Program Report

Tonya summarized the following items on the July and August 2022 Program Report:

- Enrollment and Attendance
- Education & Disabilities
- Communication
- Staff Openings
- Volunteer/Parent Involvement
- In-Kind
- Child Abuse and Mandatory Reporting
- CACFP Reimbursement
- Health

Health & Safety

Staff completes weekly and monthly checks. There were no new reports.

NOI Board Minutes

August 30, 2022, minutes were shared. There were no questions or concerns.

Committee Reports

Early Head Start Home-Based and Center-Based School Readiness GOLD checkpoint data for Summer was shared.

IM/PI Alerts

ACF-IM-HS-22-05: Office of Head Start Guidance for Use of Funds Appropriated in the American Rescue Plan Act of 2021 and ACF-IM-HS-22-06: Strategies to Stabilize the Head Start Workforce was shared.

Early Head Start Reduction Request – Follow-Up

The program received permission to move forward in reducing enrollment by nine for Carroll/Greene Early Head Start Home Based. Enrollment will be kept at three going forward.

2021-2022 Program Information Report (PIR)

Tonya presented the Head Start, Early Head Start Home Based, and Early Head Start Center Based PIR.

Next Policy Council Meeting – October 18, 2022 – 6:00 PM

Lindsey Shriver motioned to adjourn at 6:36 PM. Heidi Crouse seconded. Motion carried.