

HS/EHS POLICY COUNCIL MEETING

February 23, 2021

P.C. Members present: Maryam Ally-Santos, Mandy Anderson, Emily Bailey, Heidi Crouse, Amber Peplinski, Jamie Petersen, Katina Sampsel, Danielle Thompson, and Eugene Meiners, NOI Board President.

Staff present: Tonya Weber, HS/EHS Director and Pam Stanzyk, HS/EHS Office Coordinator.

Jamie Petersen called meeting to order at 6:05 PM.

Roll Call

Financial Reports

The following financial reports were reviewed with the Policy Council:

- 1) HS/EHS January 2021
- 2) EHS Center Based January 2021
- 3) All credit/charge card activity for January 2021

There was a general discussion of various line items. It was noted that Head Start/Early Head Start is 16% through the program year. CARES COVID-19 funding for HS/EHS expired at end of November 2020. A request will be submitted to carry over the unused funds back into the grant. EHS Center Based is 91% through the program year; 53% expended due to center not open full year. Carryover of the CARES COVID-19 funding for EHS Center Based may be requested as well.

A motion was made by Katina Sampsel and seconded by Maryam Ally-Santos to accept the reports as presented. Motion carried.

Policy Council Minutes

January 26, 2021 minutes were reviewed. Heidi Crouse motioned to approve the minutes as read. Maryam Ally-Santos seconded. Motion carried.

Program Report

The following items were presented for the January 2021 Head Start/Early Head Start Program Report: HS/EHS Enrollment and Attendance; HS/EHS Education & Disabilities; Communication; Staff Openings; Volunteer/Parent Involvement; In-Kind; Child Abuse and Mandatory Reporting; CACFP Reimbursement; and Health.

It was noted that HS enrollment continues to be under enrolled due to COVID. Carroll EHS Center Base enrollment continues to increase.

Health & Safety Classroom/Playground

Staff complete weekly and monthly checks. There were no corrected or uncorrected reports to share.

NOI Board Minutes

January 28, 2021 minutes were shared.

Committee Reports

Tonya shared with Policy Council that the 2021-2022 Self-Assessment process will begin.

IM/PI Alerts

ACF-PI-HS-21-01: FY 2021 Head Start Funding Increase was reviewed. Will likely be brought to Policy Council in March for approval.

EHS Center Based – Update

Perry building: punch list walk-through tomorrow, but still has some work that needs to be completed. Working on hiring staff. Site Supervisor and Family Advocate positions have been filled.

Program Goals

2020-2021 Self-Assessment Goals and Objectives was reviewed.

Policy 223 Mental Health and Wellness Procedure

Tonya shared Policy 223 Mental Health and Wellness Procedure with Policy Council.

Maryam Ally-Santos motioned to approve Policy 223 and Katina Sampsel seconded. Motion carried.

HS/EHS Parent Evaluation

Parent Evaluations have gone out to parents. Tonya encouraged parents to complete and return. The link for the evaluation was also provided if parents prefer to complete on-line.

Next Policy Council Meeting – March 23, 2021 – 6:00 PM

Katina Sampsel motioned to adjourn at 6:35 PM. Heidi Crouse seconded. Motion carried.