

HS/EHS POLICY COUNCIL MEETING

April 25, 2023

P.C. Members present: Macy Cross, Paul Daggett, Leah Tallent, Stephanie Stempien

P.C. Members present via Zoom: Sandra Hernandez, Juana Sanchez, Katie Bolan

Staff present: Tonya Weber, HS/EHS Director, Sheri Mertz, CFO

Leah Tallent called the meeting to order at 6:04 PM.

Roll Call

Financial Reports

Sheri reviewed the following financial reports with the Policy Council:

- 1) HE Grant (CRRSA & ARPA) – this grant was fully expended at the end of March 2023.
- 2) CH Grant, Year 1 – as of March 2023, 33% through the year, 27% expended.
- 3) CH Grant, No Cost Extension – general discussion of projects to be completed with these funds.
- 4) All Credit/charge card activity for all grants.

There was a general discussion of various line items. It was noted that non-federal is at 29% and is being very closely monitored. A motion was made by Macy Cross to accept the financial reports as presented. Stephanie Stempien seconded. Motion carried.

Policy Council Minutes

March 28, 2023, minutes were reviewed. Paul Daggett motioned to approve the minutes as read. Macy Cross seconded. Motion carried.

Program Report

Tonya summarized the following items on the March 2023 Program Report:

- Enrollment and Attendance
- Education & Disabilities
- Communication
- Staff Openings
- Volunteer/Parent Involvement
- In-Kind
- Child Abuse and Mandatory Reporting
- CACFP Reimbursement
- Health

Additional discussion took place regarding non-federal share.

Health & Safety

Staff completes weekly and monthly checks. Corrected and uncorrected reports were shared.

NOI Board Minutes

Reviewed Board Minutes from the March 23, 2023 meeting.

Committee Reports

There was nothing new to share.

IM/PI Alerts

ACF-IM-HS-23-01 The Role of Head Start Programs in Addressing Lead in Water was reviewed.

Tonya shared how the program is working to meet this requirement.

School District Partnership Updates/Changes

Tonya provided an update on school district partnerships for the 2023-2024 school year.

HS/EHS Parent Evaluation Results

Tonya reviewed the HS/EHS Parent Evaluation Results from 2023, noting that out of the 82 families who completed the survey, 100% of them were satisfied with their child's experience in the Head Start/Early Head Start program. Tonya also noted that 50% of respondents indicated a full day, full year program would be best for their family.

Next Policy Council Meeting – Tuesday, May 23, 2023 – 6:00 PM

Macy Cross motioned to adjourn at 6:33 PM. Stephanie Stempien seconded. Motion carried.