

HS/EHS POLICY COUNCIL MEETING

January 23, 2024

P.C. Members present: Mattheu Darrow

P.C. Members present via Zoom: Amber Peplinski, Heather Jackson, Caitlin Medina, Alyssia Long, Rosa Sanchez, Schyler Knudsen, and Hannah Johnston.

Staff present: Tonya Weber, HS/EHS Director, Sheri Mertz, CFO, Kara Montgomery, HS/EHS Office Coordinator, and Eugene Meiners, New Opportunities Board President.

Amber Peplinski called the meeting to order at 6:02 p.m.

Roll Call

Financial Reports

The following financial reports were reviewed with the Policy Council:

- 1) CH Grant – HS/EHS November and December 2023 and No Cost Extension December 2021- November 2022.
- 2) All Credit/charge card activity for November and December 2023

There was a general discussion of various line items.

No Cost Extension – is underspent. Waiting to hear if it can be used for SUTA reserve. A carry over will be requested for the 1st year of the 5 year grant. Nothing new to report from the year 2 grant. A motion was made by Schyler Knudsen to accept the financial reports as presented. Caitlin Medina seconded. Motion carried.

Policy Council Minutes

December 5, 2023, minutes were reviewed. Mattheu Darrow motioned to approve the minutes as read. Schyler Knudsen seconded. Motion carried.

Program Report

Tonya discussed potential changes coming to our waitlist numbers in the coming months. Tonya summarized the following items on the November and December 2023 Program Report:

- Enrollment and Attendance
- Education & Disabilities
- Communication
- Staff Openings
- Volunteer/Parent Involvement
- In-Kind
- Child Abuse and Mandatory Reporting
- CACFP Reimbursement
- Health

Health & Safety

Staff completes weekly and monthly checks. Nothing new to present.

NOI Board Minutes

December 7, 2023, minutes were shared. There were no questions or concerns.

Committee Reports

Nothing new to report.

IM/PI Alerts

Nothing new to report.

Program Goals

Strategic Plan is a 5-year plan. Currently in year 3 of that 5 year plan. Goals and objectives were shared. Self-Assessment annual goals and objectives were shared.

Notice of Proposed Rulemaking: Supporting the Head Start Workforce and Consistent Quality Programming

Tonya reviewed the Notice of Proposed Rulemaking. She explained that a formal response was completed and turned in last week to the Office of Head Start.

2024-2025 Recruitment Kick-Off

Recruitment will kick-off in early February.

Federal Mileage Rate

Mileage reimbursement rate increased to \$.67 effective January 1, 2024.

Next Policy Council Meeting – February 20, 2024 – 6:00 PM

Mattheu Darrow motioned to adjourn at 6:45 p.m. Schyler Knudsen seconded. Motion carried.