

**CSBG CARES SUPPLEMENTAL STATE PLAN SUMMARY  
(Model State Plan Sections)**

SECTION 1 - CSBG Administrative Information

- This section includes the DCAA's contact information

SECTION 2 - State Legislation and Regulation

- In this section, if applicable, States are to describe any special state legislation or regulations that impacts the implementation of their State's CSBG CARES funding
  - For Iowa, there has not been any new or special state legislation or regulations that impacts Iowa's CSBG CARES

SECTION 3 - State Plan Development and Statewide Goals

- This section includes the DCAA's CSBG CARES goals
  - The DCAA goals focus on contracts, distributing funds, monitoring, and communication
- This section also includes how the DCAA has and is involving ICAA and the community action agencies in the development of the CARES State Plan

SECTION 4 – CSBG Hearing Requirements

- This section includes the DCAA's CARES State Plan public inspection process

SECTION 5 – CSBG Eligible Entities

- This section includes a list of Iowa's community action agencies and their contact information
- This section also includes the DCAA's confirmation that there are not any specific circumstances that will affect the allocation of its CSBG CARES funds

SECTION 6 – Organizational Standards for Eligible Entities

- For this section, HHS/OCS is not requesting information from States

SECTION 7 – State Use of Funds

- This section includes Iowa's CSBG allocation formula and planned allocation of CSBG CARES funds
- This section also includes, if applicable, the State's plan for allocating their CSBG CARES discretionary funds
  - Iowa state law does not allow for the distribution of Iowa CSBG funds for discretionary activities

SECTION 8 - State Training and Technical Assistance

- In this section States are to describe how they will use their CSBG CARES discretionary funds to provide T&TA to their eligible entities
  - This section does not apply to Iowa's CSBG Program
  - Iowa state law does not allow for the distribution of Iowa CSBG funds for discretionary activities

SECTION 9 - State Linkages and Communication

- In this section States are to describe any new partnerships related to the CSBG CARES funding
  - The DCAA included a description of its partnerships with Emergency Management and Public Health
- This section also includes the DCAA's plan for communicating specific CSBG CARES information with ICAA and the community action agencies

SECTION 10 - Monitoring, Corrective Action, and Fiscal Controls

- This section includes the DCAA's CSBG CARES monitoring schedule and monitoring approaches, and the DHR's fiscal controls and audit review procedures
  - DHR is not adding fiscal controls or audit review provisions for the CSBG CARES funding

SECTION 11 - Eligible Entity Tripartite Board

- For this section, HHS/OCS is not requesting information from States

SECTION 12 - Individual and Community Income Eligibility Requirements

- This section includes Iowa's client income eligibility ceiling for regular CSBG and CSBG CARES services
  - Iowa's regular CSBG and CSBG CARES client income eligibility ceiling is set at 200%
- In this section the DCAA also confirmed there were no changes to its CSBG client income eligibility determinations or community targeted services requirements

SECTION 13 - Results Oriented Management and Accountability (ROMA) System

- For this section, HHS/OCS is not requesting information from States

SECTION 14 - CSBG Programmatic Assurances and Information Narrative

- For this section, State are to review their current CSBG State Plan programmatic assurances descriptions and information narratives and, if applicable, provide updates or changes to how their State addresses each CSBG Act assurance
  - The DCAA reviewed its current CSBG State Plan and determined it is not necessary to change any of the programmatic assurances' descriptions or information narratives

SECTION 15 - Federal Certifications

- States must agree to the Federal Lobbying, Drug-Free Workplace, Debarment, and Environmental Tobacco requirements

The DCAA's timeline for completing and submitting the CSBG CARES Supplemental State Plan:

- August 6th (ICAA board meeting) – The DCAA will review the State Plan with the Iowa Community Action Association and the community action agencies' Executive Directors.
- August 7th through August 19th – Public inspection period.
- August 20th – The DCAA will discuss the State Plan with the Iowa Commission on Community Action Agencies. Once the State Plan is approved by the commission, the DCAA will submit it to HHS/OCS.
- September 1st – State Plan due date.