

New Opportunities, Inc.
Board Meeting – ZOOM Meeting & In Person
MINUTES
Thursday, May 27, 2021
4:00 p.m.

I. Meeting was called to order by Board President Eugene Meiners at 4:02 p.m.

A. Welcome and Introductions

Present: **Via ZOOM:** Gary VanAernam, Eugene Meiners, Jeff Cayler, Tom Contner, Lori Campbell, Terry Striegel, Brent Willhelm, Mark Hanson, Tim Farmer, Kim Denman, Carl Legore, Peggy Galletley, Denis James and Carolyn Masters.
In Person: Cindy Wallace and J.D. Kuster

Excused: Kathy Kluis, and Peg Hamilton

Staff Present: Chad Jensen, CEO; Sheri Mertz, CFO.

B. A motion was made for the approval of the April 29, 2021 Board Minutes by Jeff Cayler and seconded by Tom Contner. Motion carried.

II. Board Member Training Presented by Stu Cochrane, Attorney.

- Duties and legal responsibilities of Board Members
- Liabilities as a Board Member
- Nepotism
- Conflict of interest policy
- 3 legal fiduciary duties
 - i. Duty of care
 - ii. Duty of loyalty
 - iii. Duty of obedience
- Role of Board is Policy Board – not Administrative
- Recognize chain of command
- COVID 19 – legal updates/vaccine/masks

III. CFO Reports – Sheri Mertz

A. Sheri discussed with the Board the financial reports ending April 30, 2021. There was a general discussion of various line items. A motion was made to accept the financial reports ending April 30, 2021 by J.D. Kuster and seconded by Lori Campbell. Motion carried.

IV. CEO Reports – Chad Jensen

A. Chad and Sheri reviewed Policy Council update with the Board. Items discussed and presented included:

- a) HS/EHS and CB EHS financials April 2021 Financials.
- b) All charge account activity for April 2021.

- c) The April 27, 2021, Policy Council minutes.
- d) The April 2021 HS/EHS and CB EHS Program Reports.
- e) Strategic Plan and Self-Assessment Goals Update

B. Further discussion was held on the potential consolidation of the HP and CH grants. A motion was made by J.D. Kuster to proceed with combining the grants and seconded by Lori Campbell. Motion carried.

C. Sheri presented an overview and update on the COVID funding which included the CH and HP original CARES funds, the HE CRRSA funding and the HE ARP funding. A motion was made by Carolyn Masters and seconded by Peggy Galletley to approve the HE CRRSA and ARP funding applications as submitted. Motion carried.

D. The request for a Transportation Waiver was presented to the Board. It was moved to approve the submission of the waiver by Lori Campbell and seconded by Jeff Cayler. Motion Carried.

E. Approve Community Services Block Grant (CSBG) Application FY2022.

- a) Executive Summary-Assessment
- b) Planning
- c) Achievement of Results
- d) Evaluation of National Performance Indicators

An attachment was discussed and reviewed with a general discussion. A motion was made by Jeff Cayler and seconded by Brent Willhelm to approve the FY2022 CSBG application. Motion carried.

F. Community Services Block Grant (CSBG) Supplemental 6-month report (July 2020 – December 2020). An attachment was discussed and reviewed with a general discussion. A motion was made by J.D. Kuster and seconded by Peggy Galletley to approve the CSBG 6-month report. Motion carried.

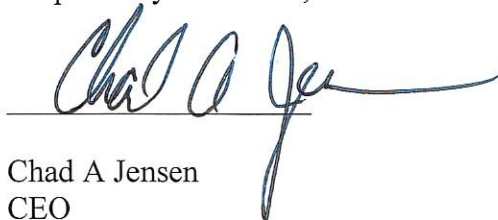
V. Handouts – FYI's

- a) CSBG Amendment #3
- b) The June 2021 Royal Throne

VI. Adjournment

A. A motion was made at 5:08 p.m. by Lori Campbell to adjourn the meeting and seconded by Brent Willhelm. Motion carried.

Respectfully submitted,



Chad A Jensen
CEO

Respectfully submitted,



Eugene Meiners
Board President