

New Opportunities, Inc.
Board Meeting Via ZOOM and In Person

MINUTES

Thursday, February 24, 2022
3:45 p.m.

I. Meeting was called to order by Board President Eugene Meiners at 3:53 p.m.

A. Welcome and Introductions

Present: **IN-PERSON:** Jon Hays, Eugene Meiners, Jerome Kuster, and Carl Legore.

VIA-ZOOM: Kathy Kluis, Peg Hamilton, Jeff Cayler, Tom Contner, Lori Campbell, Erica Burris, Terry Striegel, Cindy Wallace, Brent Wilhelm, Mark Hanson, Deb Lightner, Denis James and Carolyn Masters.

Excused: Gary VanAernam, Tim Farmer, Peggy Galletley, and Kim Denman

Staff Present: Chad Jensen, CEO; Sheri Mertz, CFO; Jenni Schlichte, Board Recorder.

B. A motion was made for the approval of the January 27, 2022 Board Minutes by Mark Hanson and seconded by Jeff Cayler. Motion carried.

II. CFO Reports – Sheri Mertz

A. Sheri discussed with the Board the financial reports ending January 31, 2022. There was general discussion of various line items. A motion was made to accept the financial reports ending January 31, 2022 by Jeff Cayler and seconded by Carolyn Masters. Motion carried.

B. Sheri presented to the Board the CSBG-20S-01 Closeout Budget Amendment reallocating funds from the Personnel category to the Other category. Carolyn Masters made the motion to approve the amendment. It was seconded by Lori Campbell. Motion carried.

III. CEO Reports – Chad Jensen

A. Sheri and Gene Meiners reviewed HS/EHS Policy Council agenda with the Board. The following items were discussed:

1. Financial Reports for the month ending January 2022
2. All charge account activity for January 2022
3. The January 25, 2022 Policy Council Minutes
4. The monthly Program Report for January 2022

5. It was noted that there was not a Policy Council Meeting in February 2022.

- B. Chad presented to the Board the LIHEAP-22-01 Contract in the amount of \$890,707.00 for approval. The motion was made by J.D. Kuster to approve the contract and seconded by Tom Contner. Motion carried.
- C. Chad presented to the Board the LIHEAP Designation of Signatories. A motion was made by Carl Legore and seconded by Jeff Cayler to approve. Motion carried.
- D. Chad presented to the Board an overview of the following:
 - 1. Iowa Behavioral Health Association, which consists of 31 organizations in the state of Iowa. Chad is enjoying his second year as President of this group.
 - 2. Iowa Community Action Association, which consists of 16 organizations in the state of Iowa.
- E. Handouts – FYI's
 - 1. Aetna Overview (Employee Assistance Program)
 - 2. February Royal Throne
- F. Chad gave a quick update on the progress of the FDC/Head Start Building rebuilding. He said things are coming along slowly but still going forward.


IV. Adjournment

A motion was made at 4:30 p.m. by Lori Campbell to adjourn the meeting. Tom Contner seconded the motion. Motion carried.

Respectfully submitted,


Jenni Schlichte
Board Recorder

Respectfully submitted,


Eugene Meiners
Board President