

New Opportunities, Inc.  
Board Meeting

MINUTES

Thursday, March 23, 2017  
4:00 p.m.

I. Meeting was called to order by Board President Eugene Meiners at 4:12 p.m.

A. Welcome and Introductions

Present: Gary VanAernam, Rick Hecht, Gene Meiners, Teresa Mobley, Joyce Morris, Gary Nicholson, Chuck Yanders, and Carl Legore.

Excused: Jon Hays, Tom Rutledge, Owen Englin, Kathy Brenny, Tom Contner and Mark Hanson

Staff Present: Chad Jensen, CEO ; Sheri Mertz, CFO; Jenni Schlichte, Board Recorder; Christy Jenkins, Prevention Director; Regina Angandja, Mentoring Coordinator

B. A motion was made for the approval of the February 23, 2017 Board minutes by Teresa Mobley and seconded by Chuck Yanders. Motion carried.

II. Mentoring Program Overview – Christy Jenkins & Regina Angandja

A. Christy gave an update on the Prevention Department and introduced Regina Angandja as the Mentoring Coordinator for Carroll, Guthrie, and Audubon County. Regina talked about the Mentoring Program and touched on how the families and mentors worked with each other and the great things that are achieved. At this time there are a total of 32 Mentors in the 3 county region with Carroll having 19.

III. CFO Reports – Sheri Mertz

A. Sheri discussed with the Board the financial reports ending February 28, 2017. There was a general discussion of various line items. A motion was made to accept the financial reports ending February 28, 2017 by Rick Hecht and seconded by Teresa Mobley. Motion carried.

IV. CEO Reports – Chad Jensen

- A. Sheri noted the Policy Council will not be meeting until next week, but wanted to review all February items with the Board. Items discussed included, a draft copy of the Policy Council Minutes from their February 21, 2017 meeting, the February 2017 Head Start/Early Head Start Program Report, the Head Start/Early Head Start Financials from December 2016-February 2017. All Head Start/Early Head Start charge account/credit card activity was shared for February 2017.
- B. Sheri and Chad also gave the Board an update on the status of the acquisition of property in Waukee. As instructed at the previous meeting, Chad has executed a purchase agreement in the amount of \$500,000 for the property subject to Federal approval. There have been just a few questions on the application submitted to Regional Office, so hoping to receive final approval very soon.
- C. Chad discussed the Behavioral Health Services Policies and Procedures (Programmatic/procedural changes) and there was some discussion. There was a motion to approve these changes by Chuck Yanders and seconded by Carl Legore. Motion carried.
- D. Chad presented New Opportunities Department updates and there was some discussion regarding this. To note for these minutes: Early Head Start did not receive the Expansion Grant however the Development Department has been awarded a 2 year Finance Literacy Grant;
- D. The following handouts were given to the Board:

- 1. Weatherization Administrative Program Monitor Review
- 2. The March 2017 Royal Throne

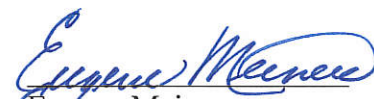
V. Adjournment

- A. A motion was made at 5:04 p.m. by Gary VanAernam to adjourn the meeting. Carl Legore seconded the motion. Motion carried.

Respectfully submitted,

  
Jenni Schlichte  
Board Recorder

Respectfully submitted,

  
Eugene Meiners  
Board President