

New Opportunities, Inc.  
Board Meeting – ZOOM and in-Person Meeting  
MINUTES  
Thursday, June 24, 2021  
4:00 p.m.

I. Meeting was called to order by Board President Eugene Meiners at 4:00 p.m.

A. Welcome and Introductions

In-Person: Gary VanAernam, Eugene Meiners, Jeff Cayler, Jerome Kuster, and Carolyn Masters

Via ZOOM: Kathy Kluis, Peg Hamilton, Brent Willhelm, Terry Striegel, Cindy Wallace, Mark Hanson, Tim Farmer, Carl Legore and Peggy Galletley

Excused: Tom Contner, Lori Campbell, Kim Denman, and Denis James

Staff Present: Chad Jensen, CEO; Sheri Mertz, CFO; Jenni Schlichte, Board Recorder

B. A motion was made for the approval of the May 27, 2021, Board Minutes by J.D. Kuster and seconded by Jeff Cayler. Motion carried.

II. CFO Reports – Sheri Mertz

A. Sheri discussed with the Board the financial reports ending May 31, 2021. There was a general discussion of various line items. A motion was made to accept the financial reports ending May 31, 2021, by Jeff Cayler and seconded by Carolyn Masters. Motion carried.

B. Sheri presented to the Board the Annual 990, Return of Organization Exempt from Income Tax. She noted the reporting period is Fiscal Year 2020. There was a general discussion. The motion was made by Gary VanAernam to file the 990 as presented and seconded by Jeff Cayler. Motion carried.

III. CEO Reports – Chad Jensen

A. Gene, Chad, and Sheri presented a Policy Council update to the Board. It was noted Policy council does not meet in June or July. There was an in-depth discussion regarding the use of CRRSA and ARP funding. Other items discussed and presented included:

- a) HS / EHS, CB EHS, and CRRSA/ARP May 2021 Financials.
- b) All charge account activity for May 2021.
- c) The May 25, 2021 Policy Council minutes.
- d) The May 2021 HS/EHS Program Reports.

- B. Chad gave an Agency wide COVID-19 update to the Board. He explained that if employees/clients are vaccinated no masks are required, if not vaccinated masks are required. New Opportunity is still sanitizing daily and has a great supply of PPE's.
- C. Chad presented to the Board the "KnowB4" Comprehensive Security Awareness Training regarding cyber security. He explained that this is new to New Opportunity employees and there will be ongoing training for the employees on Cyber Security.
- D. Chad presented to the Board the Chapter 24 Licensed Mental Health Center process. Chad and Christy Jenkins, Behavioral Health Director, have been working on this application for several weeks. Terry Striegel made a motion to approve the Chapter 24 Licensed Mental Health Center application process and Peggy Galletley seconded. Mark Hansen abstained from voting. Motion Carried.
- E. Chad presented to the Board the LIHEAP-21ARPA-01 Supplemental Contract. This is part of the ARP (American Rescue Plan) Act Supplemental funding. It was moved by Jeff Cayler and seconded by Gary VanAernam to approve the LIHEAP-21ARPA-01 Supplemental Contract. Motion Carried.
- F. Chad presented to the Board the DOE-21-01 Contract Amendment. J.D. Kuster made a motion to approve the amendment and Jeff Cayler seconded. Motion Carried

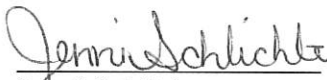
IV. Handouts – FYI's

- A. July 2021 Royal Throne


V. Adjournment

- A. A motion was made at 4:54 p.m. by Jeff Cayler to adjourn the meeting and seconded by Carolyn Masters. Motion carried.

Respectfully submitted,

  
Jenni Schlichte  
Board Recorder

Respectfully submitted,

  
Eugene Meiners  
Board President