

New Opportunities, Inc.
Board Meeting

MINUTES

Thursday, January 25, 2018
4:00 p.m.

I. Meeting was called to order by Board President Eugene Meiners at 4:04 p.m.

A. Welcome and Introductions

Present: Jon Hays, Eugene Meiners, Joyce Morris, Rick Hecht, Chuck Yanders, Peg Hamilton, Jeff Cayler, Teresa Mobley, Terry Striegel, Tim Farnar, Carl Legore, Carolyn Masters, and Tom Rutledge via conference call.

Excused: Tom Contner, Mark Hanson, Gary VanAernam, and Cindy Wallace

Staff Present: Chad Jensen, CEO; Sheri Mertz, CFO; Jenni Schlichte, Board Recorder

B. A motion was made for the approval of the December 14, 2017 Board Minutes by Carl Legore and seconded by Terry Striegel. Motion carried.

II. CFO Reports – Sheri Mertz

A. Sheri discussed with the Board the financial reports ending December 31, 2017. There was a general discussion of various line items. A motion was made to accept the financial reports ending December 31, 2017 by Jeff Cayler and seconded by Chuck Yanders. Motion carried.

III. CEO Reports – Chad Jensen

A. Gene Meiners reviewed Policy Council agenda with the Board. The items presented were, Head Start/Early Head Start financials for November 2017 (December 2016 – November 2017) close out, Head Start/Early Head Start financial for PY17 for the month of December and all charge account activity for both November and December. The December 12, 2017 Policy Council minutes. The HS/EHS School Readiness analysis, which is the baseline for this year. The December 2017 Head Start/Early Start Program Report. Gene also discussed the Government, Leadership & Oversight Capacity.

- B. Gene presented to the Board the HS / EHS 2018-2019 Selection Criteria Process and there was general discussion. No changes were made from the previous year. The Policy Council approved this on Tuesday January 23 to send to the Board for approval. It was moved to approve by Rick Hecht and seconded by Joyce Morris. Motion Carried.
- C. Chad discussed the Executive Committee meeting that was held right before the Board of Directors meeting. Agenda topics for this meeting was: Crossroads Church Lease discussion, Government Shutdown Discussion, CEO Performance Review Form and Discussion of need for a garage for our vehicles
- D. Chad discussed with the Board what would happen at New Opportunities if there was to be a Government Shutdown.
- E. Chad presented to the Board the following Weatherization contracts for approval:
 - a) HEAP-18-01.
The motioned was made to approve the HEAP-18-01 contract by Chuck Yanders seconded by Terry Striegel. Motion carried.
 - b) IPL-18-01
The motion was made to approve the IPL-18-01 contract by Carl Legore seconded by Jon Hays. Motion carried.
 - c) MEC-18-01
The motion was made to approve the MEC-18-01 contract by Jeff Cayler and seconded by Peg Hamilton. Motion Carried.
 - d) BHE-18-01
The motion was made to approve the BHE-18-01 contract by Rick Hecht and seconded by Terry Striegel. Motion Carried.
 - e) Iowa Weatherization Program Designation of Additional Signatories
The motion was made to approve the Designation of Signatures by Jeff Cayler and seconded by Teresa Mobley. Motion Carried.
- F. Chad held a Board training on “Board Review of Audited Financial Statements” WIPFLI CPA & Consultants training video

IV. Adjournment

- A. A motion was made at 4:35p.m. by Jon Hays to adjourn the meeting and seconded by Jeff Cayler. Motion carried.

Respectfully submitted,


Jenni Schlichte
Board Recorder

Respectfully submitted,


Eugene Meiners
Board President