

New Opportunities, Inc.
Board Meeting

MINUTES

Thursday, September 29, 2011
4:00 p.m.

I. Meeting was called to order by President Eugene Meiners at 4:10 p.m.

A. Welcome and Introductions

Present: Eugene Meiners, Gary VanAernam, Tom Contner, Rick Hecht, Bart Thoreson, Gary Nicholson, Robert McKone, John Hays, Pastor Jud Stover, Joyce Morris, Teresa Mowrer

Excused: Tom Heater, Mark Hanson, Shirley Keenan, Betty Weidert, Tom Rutledge, Kathy Brenny, Christopher Warneka, Del Wedemeyer

Staff Present: Chad Jensen, CEO; Sheri Mertz, CFO; Ashley Owen, Board Recorder

B. A motion was made for the approval of Board minutes for August 25, 2011 by Gary Nicholson and seconded by Bob McKone. Motion carried..

II. CFO Reports – Sheri Mertz

A. Sheri presented to the Board a chart summarizing the activity for American Recovery and Reinvestment Act (ARRA) funds as of August 2011 for the following programs: Weatherization and Homeless Prevention and Rapid Rehousing (HPRP).

B. Sheri discussed with the Board the financial reports ending August 31, 2011. There was a general discussion of various line items. A motion was made to accept the financial reports ending August 31, 2011 by Tom Conter and seconded by Bob McKone. Motion carried.

III. CEO Reports – Chad Jensen

A. Chad informed the Board that the Executive Committee met before the Board meeting and that the following items need to be discussed and ratified by the Board of Directors: (1) Pay the final payment to Badding Construction in the amount of \$2,526.94 less any fees incurred due to cutting the wire when repairing

the cement floor. The motion was made to ratify the Executive Committee's action to pay the final payment to Badding Construction in the amount of \$2,526.94 less any fees incurred due to cutting the wire when repairing the cement floor by Tom Contner seconded by Rick Hecht. Motion carried. (2) Approval to increase the HRA benefit for all full-time employees from \$3200 to \$3560 per year. All part-time employees eligible for the HRA would receive their FTE equivalent adjustment. The motion was made to ratify the Executive Committee's action to increase the HRA benefit for all full-time employees from \$3200 to \$3560 per year. All part-time employees eligible for the HRA would receive their FTE equivalent adjustment by Pastor Jud Stover and seconded by Gary Nicholson. Motion carried

- B. Chad informed the Board the LIHEAP (Low-Income Heating Energy Assistance Program) received a preliminary funding for the FY2012 contract of \$58,110 until further funding is determined.
- C. Gene Meiners shared the June 20, 2011 and August 29, 2011 Head Start Policy Council minutes, and the June thru August Head Start/Early Head Start Program Report. Sheri Mertz shared with the Board the Head Start Financial Summary, credit card activity, and non-federal share (in-kind) for the period December 2010 thru August 2011.
- D. Chad informed the Committee that New Opportunities, Inc. has received a HRSA Planning Grant for \$80,000 to determine the feasibility of developing and operating a Community Health Center for the counties of Audubon, Crawford, Carroll, and Greene.


IV. Adjournment

- A. A motion was made at 5:10 p.m. by Bob McKone to adjourn the meeting. Tom Contner seconded the motion. Motion carried.

Respectfully submitted,


Ashley Owen
Board Recorder

Respectfully submitted,


Eugene Meiners
Board President