

New Opportunities, Inc.
Board Meeting

MINUTES

Thursday, July 28, 2011
4:00 p.m.

I. Meeting was called to order by President Eugene Meiners at 4:17 p.m.

A. Welcome and Introductions

Present: Eugene Meiners, Rick Hecht, Tom Heater, Kathy Brenny, Gary VanAernam, Gary Nicholson, John Hays, Joyce Morris, Mark Hanson, Shirley Keenan, Pastor Jud Stover, Dawn Rudolph (in presence for Green County) and Chris Warneka

Excused: Bart Thoreson, Betty Weidert, Tom Rutledge, Teresa Mowrer, Del Wedemeye, and Robert McKone

Staff Present: Chad Jensen, CEO; Sheri Mertz, CFO; Ashley Owen, Board Recorder

B. A motion was made for the approval of Board minutes for May 26, 2011 by Gary Nicholson and seconded by Chris Warneka. Motion carried.

C. Shawna Leonard, Family Development Center Coordinator for Carroll County, gave a presentation to the Board members about the different programs and activities that the Family Development Centers do for our low-income families.

II. CFO Reports – Sheri Mertz

A. Sheri presented to the Board a chart summarizing the activity for American Recovery and Reinvestment Act (ARRA) funds as of April 2011 for the Weatherization and Homeless Prevention and Rapid Rehousing (HPRP) programs. Sheri noted that the Weatherization program reduced its T&TA ARRA grant money.

B. Sheri discussed with the Board the financial reports ending June 30, 2011. There was a general discussion of various line items. A motion was made to accept the financial reports ending June 30, 2011 by Rick Hecht and seconded by Gary Nicholson. Motion carried.

III. CEO Reports – Chad Jensen

- A. Chad followed up with the Board regarding the Chris Branstad visit. He said that her focus was on treatment and prevention of substance abuse. He felt that it was a very pleasant visit and a great opportunity for New Opportunities, Inc.
- B. Chad explained to the Board that New Opportunities, Inc. made an insurance claim regarding the storm damage that occurred to the siding and roof at the central office.
- C. Gene Meiners shared the April 28, 2011 Head Start Policy Council minutes, and the April thru March Head Start/Early Head Start Program Report. Gene also informed the Board the results of the Pre-Application Risk Management meeting for Head Start. Sheri Mertz shared with the Board the Head Start Financial Summary, credit card activity, and non-federal share (in-kind) for the period December 2010 thru June 2011. The Board members also received the Head Start and Early Head Start 2009-2010 Annual Program Report.
- D. Chad explained to the Board that they received a grant for financial literacy training in Dallas County from United Way of Central Iowa. The motion was made to approve the United Way Financial Literacy grant by Kathy Brenny and seconded by Chris Warneka. Motion carried.
- E. Chad explained to the Board that they received an investment agreement with United Way of Central Iowa for Dallas County Family Development Center. The motion was made to approve the investment agreement with United Way of Central Iowa for Dallas County Family Development Center by Mark Hanson and Kathy Brenny seconded the motion. Motion carried.
- F. The motion was made to approve the counter terrorism and Patriot Act by Chris Warneka and seconded by Kathy Brenny. Motion carried.
- G. Chad explained to the Board the 8F Annual Certification of Compliance and Availability of Information form. The motion was made to approve the 8F Annual Certification of Compliance and the Availability of Information form by Rick Hecht and seconded by Shirley Kennan. Motion carried.
- H. Chad explained to the Board that the Executive Committee met on June 28, 2011 and approved the following actions that need to be ratified (1) Approval of the 2011-2012 Strategic Plan (2) Approval of the Community Services Block Grant for 2012. The motion was made to ratify the Executive Committee's actions by Gary Nicholson and seconded by Tom Heater. Motion carried.
- I. Chad discussed with the Board the latest news from the Federal and State budgets. He stated that WIC has received funding cuts and tobacco has had some funding cuts.

- J. Chad gave informational hand-outs of correspondence that he has received to the Board Members, which included
- a) Correspondence from Federal Department of Health & Human Services – Risk Management
 - b) Other

IV. Additional Notations

- A. Chad noted that the Harkin staffer visit prior to the Board meeting went very well.

V. Adjournment

- A. A motion was made at 5:24 p.m. by Chris Warneka to adjourn the meeting. Rick Hecht seconded the motion. Motion carried.

Respectfully submitted,


Ashley Owen
Board Recorder

Respectfully submitted,


Eugene Meiners
Board President