

New Opportunities, Inc.
Board Meeting

MINUTES

Thursday, March 27, 2014
4:00 p.m.

I. Meeting was called to order by Board President Eugene Meiners at 4:15 p.m.

A. Welcome and Introductions

Present: Jud Stover, Eugene Meiners, Tom Contner, Teresa Mobley, Joyce Morris, Rick Hecht (arrived at 4:35 p.m.), Chuck Yanders, Enna Antunez, Owen Englin (departed at 4:41 p.m.), Tom Rutledge via conference call

Excused: Gary VanAernam, Jon Hays, Bob McKone, Maria Bretey, Kathy Brenny, Mark Hanson, Gary Nicholson, Teresa Mowrer

Staff Present: Chad Jensen, CEO; Sheri Mertz, CFO; Ashley Owen, Board Recorder

B. A motion was made for the approval of the February 27, 2014 Board minutes by Owen Englin and seconded by Enna Antunez. Motion carried.

II. CFO Reports – Sheri Mertz

A. Sheri discussed with the Board the financial reports ending February 28, 2014. There was a general discussion of various line items. A motion was made to accept the financial reports ending February 28, 2014 by Chuck Yanders and seconded by Teresa Mobley. Motion carried.

B. Sheri presented the FY2013 Indirect Cost Proposal to the Board. The proposed indirect cost rate is 16.5%. It was noted that New Opportunities, Inc. may not use the full percentage rate. The motion was made to submit the indirect cost proposal of 16.5% by Tom Contner seconded by Teresa Mobley. Motion carried.

III. CEO Reports – Chad Jensen

- A. Gene Meiners reviewed the agenda from the March 18, 2014 Policy council meeting. Items discussed included the February 18, 2014 Head Start Policy Council minutes and the February 2014 Head Start/Early Head Start Program Report. Sheri presented the Head Start/Early Head Start Financials from December 2013-February 2014. She noted that the financials still reflect the sequester cuts and that the reinstatement application is due April 25, 2014, which would add back 5.27% for the Head Start/Early Head Start program. The Head Start/Early Head Start charge account/credit card activity was also shared for February 2014.
- B. Chad informed the Board that New Opportunities' Behavioral Health department recently had a licensure visit by the Iowa Department of Public Health. There has not been an official response yet, but the review went very well.
- C. Chad informed the Board that New Opportunities' Head Start program had a Key Indicator Screen visit. The reviewer interviewed Gene Meiners, Rick Hecht, and Kathy Brenny from the Board of Directors. Gene briefly discussed how the interview went with the rest of the Board members. Chad noted other areas that were reviewed during the visit. There has not been an official response yet, but the impression is that the review went really well.
- D. Chad handed out to the Board the following correspondence/information:
 - a) FFY2014 1st Quarter *hawk*-I grassroots outreach progress report
 - b) Weatherization Home Inspection Visit (no findings)
 - c) 2014 Family Planning chart audit correspondence (no findings)

IV. Adjournment

- A. A motion was made at 4:56 p.m. by Rick Hecht to adjourn the meeting. Enna Antunez seconded the motion. Motion carried.

Respectfully submitted,


Ashley Owen
Board Recorder

Respectfully submitted,


Eugene Meiners
Board President