

New Opportunities, Inc.
Board Meeting

MINUTES

Thursday, January 30, 2014
4:00 p.m.

- I. Meeting was called to order by Board President Eugene Meiners at 4:25 p.m.
 - A. Welcome and Introductions
 - Present: Jon Hays, Jud Stover, Eugene Meiners, Tom Contner, Joyce Morris, Bart Thoreson, Kathy Brenny, Chuck Yanders, Gary Nicholson, Owen Englin, Teresa Mowrer, Tom Rutledge via conference call
 - Excused: Gary VanAernam, Bob McKone, Maria Bretey, Teresa Mobley, Rick Hecht, Mark Hanson, Enna Antunez
 - Staff Present: Chad Jensen, CEO; Sheri Mertz, CFO; Ashley Owen, Board Recorder; Tonya Weber, Head Start/Early Head Start Director
 - Guest Present: Carol Kuhns, Program Specialist, Region XII Office
 - B. A motion was made for the approval of the December 12, 2013 Board minutes by Bart Thoreson and seconded by Tom Contner. Motion carried.
- II. CFO Reports – Sheri Mertz
 - A. Sheri discussed with the Board the financial reports ending December 31, 2013. There was a general discussion of various line items. A motion was made to accept the financial reports ending December 31, 2013 by Jon Hays and seconded by Chuck Yanders. Motion carried.
 - B. Sheri presented to the Board amendment #2 of the CSBG-13-1 contract. The amendment reallocates funds between categories. The motion was made to approve amendment #2 of the CSBG-13-1 contract by Teresa Mowrer seconded by Owen Englin. Motion carried.

III. CEO Reports – Chad Jensen

- A. Gene Meiners reviewed the agenda from the January 21, 2014 Policy council meeting. Items discussed included the December 10, 2013 Head Start Policy Council minutes, the December 2013 Head Start/Early Head Start Program Report. Sheri presented the Head Start/Early Head Start Financials from July 2013-November 2013 and the Head Start/Early Head Start Financials for December 2013 (beginning of the December 2013-November 2014 program year). All Head Start/Early Head Start charge account/credit card activity was shared for November and December 2013.

Tonya Weber, Head Start/Early Head Start Director, reviewed the 2014-2015 New Opportunities, Inc. Head Start/Early Head Start 1305 ERSEA Work Plan and the 2014-2015 Selection Criteria Process. It was noted that these two items were approved by the Policy Council.

- B. Chad informed the Board that New Opportunities has received the following contracts for the Weatherization program:
- a) IPL-14-01
The motion was made to approve the IPL-14-01 contract by Bart Thoreson seconded by Jon Hays. Motion carried.
 - b) MEC-14-01
The motion was made to approve the MEC-14-01 contract by Chuck Yanders seconded by Teresa Mowrer. Motion carried.
 - c) HEAP-14-01
The motion was made to approve the HEAP-14-01 contract by Kathy Brenny seconded by Chuck Yanders. Motion carried.
 - d) HEAP-14-01 Amendment #1
The motion was made to approve the HEAP-14-01 Amendment #1 contract by Bart Thoreson seconded by Gary Nicholson. Motion carried.
- C. Presentation of the Quarterly Quality Improvement Chart Audit Narrative Report was tabled to the next meeting.
- D. Bart Thoreson was recognized by the Board members for his terms served on the Board of Directors.
- E. Chad informed the Board that there will be a comprehensive Board training next month for all Board members.

IV. Other

- A. Chad handed out to the Board the following correspondence/information:
- a) Email of appreciation from Jerry McKim, Bureau Chief of Energy Assistance, to Carroll FDC Coordinator


V. Adjournment

- A. A motion was made at 5:04 p.m. by Bart Thoreson to adjourn the meeting. Jon Hays seconded the motion. Motion carried.

Respectfully submitted,


Ashley Owen
Board Recorder

Respectfully submitted,


Eugene Meiners
Board President